

COMMITMENT ADVICE FORM

DDO: Date:

DDO Reference No.

Division/Department:

Purchase Order/
Contract Number Date of
Purchase order

Committed Amount: Rs.

Rupees (in words): _____

Account Code:

Entity

Object

Fund

Function

Project

Supplier/Contractor Details _____
(Name & Address) _____

Details of Goods/
Service under Commitment: _____

Schedule of Payment:

Prepared by: _____ Signature: _____ Date: _____

Approved by: _____ Signature: _____ Date: _____

Embossing Seal: 

DAO/AG use only

Prepared by: _____ Signature: _____ Date: _____

Approved by: _____ Signature: _____ Date: _____